

<b>Applying for academic jobs</b>	
<b>Code</b>	06RE0024-4
<b>Mode</b>	In person
<b>Dates</b>	4th of June 2026
<b>Time</b>	14-19h
<b>Duration</b>	5 h
<b>Place</b>	Sala de juntes Campus Catalunya
<b>Limited spaces</b>	25
<b>Target group</b>	URV PhD candidates, particularly those from their second year and beyond.
<b>Venue</b>	Dr Mireia Valverde
<b>Language</b>	English

### **Introduction**

This course is for PhD students who have assessed their career choices and have decided that they would like to pursue an academic career. Ideally to be taken around the middle of your PhD before your international research visit/s, but if later, hurry up and don't miss it, you're still on time!

The workshop focuses on the first steps to be taken when aiming to enter the academic job market, from considering where to develop your career, to identifying job offers, and to the point of preparing your CV and applications.

### **2. Goals**

The course aims to enhance academic career knowledge, understanding, and appreciation of the value of taking control of your academic career development, as well as to develop effective application preparation and presentation techniques for the academic job market.

By the end of the workshop, you should be able to:

- Recognise the diversity and complexity of the academic employment sector
- Analyse job opportunities in terms of their potential effect on career development
- Appreciate how to use your CV to monitor your career progress
- Utilise effective approaches to preparing job application documents

### **3. Program topics**

The first section of the course will focus on building and checking your knowledge of the higher education sector in Spain and abroad, with references to some of the resources you could use to research international academic opportunities. This part of the course will also examine the significant career milestones that early-stage researchers may need to be aware of as they analyse the opportunities available to them prior to making an application.

The second half of the course will concentrate on enhancing the techniques and skills you will need to employ in preparing and presenting yourself to potential academic employers. It will consider a range of methods including on-line profiles, networking approaches, CVs, supporting statements and cover letters. Example documents will be used to highlight and critique different styles and methods of presentation, layout and content.


#### 4. Methodology

- The course takes a participative workshop format. There will be some parts with professor explanation and others with discussion and practical exercises.
- In order to carry out some of the activities **it is necessary to come to the workshop with your CV on paper and on file**, even if it's not very well developed before the course.

#### 5. Resources

- File with the presentation.
- Your own CV.

#### 6. Target audience

**URV PhD students**, particularly those participating in the -COFUND Doctoral Programme.

#### 7. Assessment

- Practical tasks and discussion participation.
- Participants attending for the whole duration of the course will receive a certificate of attendance.

#### 8. Trainer

Name	Dept./Unit	Position
Dr Mireia Valverde	Business Management	Full Professor